

AGENDA
REGULAR MEETING OF THE CARO CITY COUNCIL
May 19, 2025, 6:30 P.M.

CALL TO ORDER (Pledge of Allegiance)

AGENDA APPROVAL

PUBLIC COMMENTS – AGENDA ITEMS ONLY

PRESENTATION:

1. Rowe Engineering – Mike Carpenter

COMMUNICATIONS:

1. Parks & Recreation Committee Meeting Minutes – April 15, 2025
2. DDA Upcoming Events

CONSENT AGENDA:

1. Regular Council Meeting Minutes – May 5, 2025
2. Council Budget Workshop Meeting Minutes – May 12, 2025
3. Invoices
4. Department Reports
 - A. Police Report – Chief Brian Newcomb
 - B. Fire Report – Chief Randall Heckroth
 - C. Code Enforcement Report – Chief Randall Heckroth/ Jon Beaupre – no report

REGULAR AGENDA:

1. 2025 Stealth MIU Purchase
2. 2025 Category B Application Resolution
3. 2025 Sidewalk Construction Engineering Services Bids
4. Planning Commission Appointment
5. Schedule Public Hearing – FY 2025/2026 Budget
6. Schedule Workshops – FY 2025/2026 Budget

ITEMS POSTPONED: None

COMMITTEE/LIAISON POSITION REPORTS:

1. Economic Development Corporation (Mayor Snider)
2. Chamber of Commerce (Manager)
3. Downtown Development Authority (Kish)
4. Fair Board (Oedy)
5. Parks & Recreation (White)
6. Planning Commission (Hutchison)
7. Tuscola County Board of Commissioners (Parker)
8. Zoning Board of Appeals (Mayor Snider)

MAYOR’S REPORT – Written report submitted.

MANAGER REPORT – Written report submitted.

CLERK’S REPORT – Written report submitted.

TREASURER’S REPORT – Written report submitted.

CLOSED SESSION:

POLC Union Contract

Section 8(c) of the OMA – “For strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement if either negotiating party requests a closed hearing.”

ADDITIONAL PUBLIC COMMENTS

ADJOURN

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Caro Parks and Recreation Committee Minutes for April 15th, 2025

Present: Sean Smith, Tanya Batschke, Colleen Russell, Sue Ellen Greenlee, Robert Scheil, and Jason Davis

Absent: Jill White

Others present: City Manager Scott Czasak, Mayor Karen Snider, and Parks and Recreation Superintendent Carrie Will

1. Call meeting to order - 6:00 pm
2. Pledge of Allegiance
3. Approval of Agenda - Motion by Colleen Russell to accept agenda as presented: Second by Sean Smith – Motion carried
4. Public Comment – Mark Putnam commented he wrote for a grant for historical signage and implementing at Vanderbilt Park this summer in celebration of America 250 MI and is interested in similar signage for Chippewa Landing – he would be interesting in assisting the City if desired.
5. Approval of Minutes - Motion by Colleen Russell to accept minutes with corrections: Second by Sean Smith: - Motion carried
6. City Council Liaison Report – NA
7. City Manager Report - Scott Czasak: Reported on weekends events and volleyball court updates.
 1. Motion to decrease budget request to \$45,000 for Kayak launch by Colleen Russell. Second by Sean Smith and Motion carried
8. Parks and Recreation Superintendent Report - Carrie Will: Easter Egg hunt went well, speaker was at max volume and needed to be held up for all to hear so need a stand in future. Arbor Day and spring cleanup is April 26th and Carrie will be at Caro Community Schools strategic planning. Discussion on needs of opening of splash pad on May 21st for summer kickoff at 5:15pm. Gleaners have expressed they may donate money for tables for summer kickoff. 24 Blue Spruce trees to be placed along park and beat factory property and in neighborhood parks.
9. Disc Golf Committee Report – Sean Smith shared map of final 9 hold coarse, order is set from MVP sports, ordering signage from Larsens and need sleeves and cement to install.
10. New Business –
 1. Movies in Bieth Park: Planning 3 movies for summer, need to purchase a screen and sounds system.
 2. Pavilion Rentals: Sean Smith motion to change criteria to reserve to no sooner than 6 months in advance. Colleen Russell second Motion carried
11. Old Business
 1. Easter Egg Hunt: discussion on ideas for next year in end of March
 2. Shade at Splash Pad: discussion on committee for options, funding options and future meeting between old engine and tractor show and the fair. Tanya Batschke volunteer to start a committee

3. Spring Clean-Up / Arbor Day on April 26, 2025: 9am clean up starts at Lions Den and Arbor Day at Bieth Park
12. Additional Public Comment - None
13. Motion to Adjourn at 7:35pm by Sean Smith, Second by Sue Ellen Greenlee -
Vote 7-0

Submitted by,

Jason Davis, Secretary



TASTY TUESDAYS

State Street Square
238 S. State St.
Caro

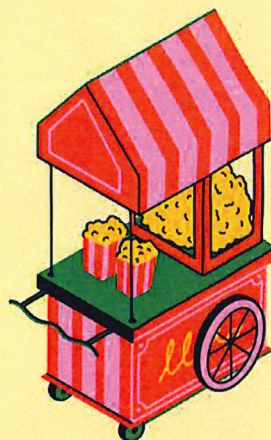
11 a.m.- 2 p.m.
2nd Tuesday of the month
~ May 13th ~ June 10th ~
~ July 8th ~ August 12th ~



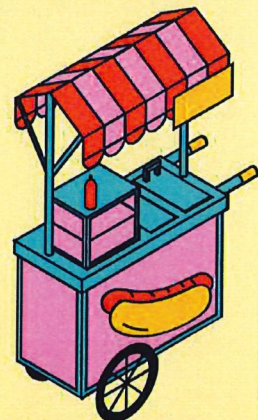
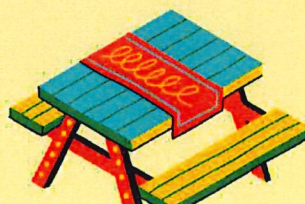
FOOD TRUCKS

ENTERTAINMENT

FREE ACTIVITIES



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For more information
Contact Paige
989-670-3737

NEXT GEN

M A R K E T



Scan to
sign up!

14th
July

4-7PM

FEATURING

**school aged entrepreneurs, bakers,
artists, crafters, and musicians**

State Street Square, 238 S. State St. Caro
To become a volunteer, vendor, or sponsor
a youth vendor for \$15, contact:

Paige: 989-670-3737





CARO FARMERS MARKET

Join us at the local farmer's market for fresh produce and artisanal goodies! Don't miss out on the flavors of the season.

**SATURDAYS
JUNE-OCT
9A-2P**

**TUESDAYS
JULY & AUGUST
3P-7P**

**We Accept
SNAP
Benefits**



**INTERESTED IN BEING A
VENDOR OR VOLUNTEER?**

Contact Paige:
989-670-3737
director@carodda.org



REGULAR MEETING OF THE CARO CITY COUNCIL
May 5, 2025, 6:30 P.M.
Council Chambers, 317 S. State St., Caro, MI 48723

Mayor Karen Snider called the regular meeting of the City Council to order on May 5, 2025, at 6:30 p.m. in the Council Chambers.

Present: Mayor Karen Snider, City Council: Emily Campbell, Gregory Hutchison, Charlotte Kish, Doreen Oedy, Heidi Parker, and Jill White.

Absent: None

Others: Scott Czasak – City Manager, Jana Brown – Deputy City Clerk, Tammy Ries – City Treasurer, Brian Newcomb - Chief of Police and other guests.

AGENDA APPROVAL

25-M-86

Motion by Parker seconded by Kish to approve the agenda as presented with the addition of correspondence from Jim Tussey, removal of page 17 and renumbering of regular agenda items.

Motion Carried.

PUBLIC COMMENT/VISITORS: None

COMMUNICATIONS:

1. Charter Communications – Upcoming Changes
2. Planning Commission Meeting Minutes – April 22, 2025
3. Correspondence from Jim Tussey

CONSENT AGENDA:

1. Regular Council Meeting Minutes – April 21, 2025
2. Invoices

25-M-87

Motion by Kish, seconded by Campbell to approve the consent agenda as presented including invoices.

Motion Carried.

REGULAR AGENDA:

1. Planning Commission Recommendation – Camping Ordinance

25-M-88

Motion by White seconded by Hutchison to place the proposed In-City Camping Ordinance on Council Agenda for First Reading at the Monday, June 16, 2025, City Council Meeting.

Motion Carried.

2. Planning Commission Recommendation – Drive Through Ordinance

25-M-89

**Motion by Hutchison seconded by Kish to place the proposed Drive Through Ordinance on Council Agenda for First Reading at the Monday, June 16, 2025, City Council meeting.
Motion Carried.**

3. Planning Commission Member Resignation

25-M-90

**Motion by White seconded by Kish to accept the resignation from Mike Laethem with regrets and authorize the City Clerk to post the vacancy on the Planning Commission.
Motion Carried.**

4. Music in the Park Budget Adjustment

25-M-91

**Motion by Campbell seconded by Kish to approve the increase to the expense budget line 101-751-958-000 for \$3,561.95 to utilize sponsorship funds received for Music in the Park for the June 2025 events.
Motion Carried.**

5. Hire Part Time Custodian

25-M-92

**Motion by Kish, seconded by Parker to instruct the City Manager to obtain bids for cleaning services.
Motion Carried.**

6. Wastewater Repair Quote

25-M-93

**Motion by Kish seconded by Campbell to instruct the City Manager to obtain other quotes or bids.
Roll call vote: Campbell – yes, Hutchison – yes, Kish – yes, Oedy – no, Parker – no, White – no, Mayor Snider – yes.
Motion Carried.**

7. 2025 Sidewalk Construction Engineering Services

25-M-94

**Motion by Kish seconded by Campbell to instruct the City Manager to obtain other quotes or bids.
Roll call vote: Oedy – yes, Parker – yes, White – yes, Campbell – yes, Hutchison – yes, Kish – yes, Mayor Snider – yes.
Motion Carried.**

8. Michigan Works Youth Work Experience Program

25-M-95

Motion by Parker seconded by Campbell to approve City Clerk and/or City Manager to enter into an agreement with Michigan Works Young Professional/Young Professional Plus Youth Work Experience Program and negotiate in the agreement that City of Caro could only offer up to 29 hours per week for 12 weeks.

Motion Carried.

9. Discussion on Michigan State Police Water Service Request

Discussion was held regarding annexation, 425 agreements and individual water service agreements and with adjoining jurisdictions.

25-M-96

Motion by White seconded by Oedy to give the City Manager permission to delve into this situation and see what we can come up with that is viable for Almer Township, the City and the State Police.

Roll call vote: Hutchison – yes, Kish – yes, Oedy – yes, Parker – yes, White – yes, Campbell – yes, Mayor Snider – yes.

Motion Carried.

10. Discussion on City Engineering Services

25-M-97

Motion by White seconded by Oedy to hire an engineering service company for a 2-year contract, whether it be Rowe Engineering or someone else, having done it properly to eliminate constantly needing to have that service brought to council to vote.

Roll call vote: Parker – no, White – yes, Campbell – no, Hutchison – no, Kish – no, Oedy – yes, Mayor Snider – no.

Motion Failed.

COMMITTEE/LIAISON POSITION REPORTS: None

MAYOR'S REPORT – Written report submitted.

MANAGER'S REPORT – Written report submitted. There will be a groundbreaking ceremony for the new UV plant at the Wastewater Treatment Plant on Wednesday, May 7th at 2:00 p.m. The City of Caro was not chosen for the RAP Grant which was applied for to cover some of the cost for the parking lot at Montague & Joy Streets. Someone is interested in buying property south of Van Geisen to complete a housing project.

CLERK'S REPORT – Written report submitted.

CLOSED SESSION:

POLC Union Contract

Section 8(c) of the OMA – “For strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement if either negotiating party requests a closed hearing.”

25-M-98

Motion by Parker seconded by Oedy that the Council meet in Closed Session under Section 8(c) of the Open Meetings Act to conduct a strategy and negotiation session regarding the Police Officers Labor Council (POLC) proposed contract.

Roll call vote: Kish – yes, Oedy – yes, Parker – yes, White – yes, Campbell – yes, Hutchison – yes, Mayor Snider – yes.

Motion Carried.

Entered Closed Session: 7:48 p.m.

Reconvened to Open Session: 9:12 p.m.

25-M-99

Motion by Kish seconded by Campbell to approve the minutes of the closed meeting.

Motion Carried.

25-M-100

Motion by Campbell seconded by Kish to authorize the City Manager to negotiate the POLC contract based on what was said in closed session.

Motion Carried.

ADDITIONAL PUBLIC COMMENT: None

Jill White inquired about the status of the LJ Garage building permit.

Mayor Snider inquired about the status of the bathroom project.

Heidi Parker inquired if anyone was still having water issues from the main break.

25-M-101

Motion by Campbell, seconded by Oedy to adjourn the meeting at 9:18 p.m.

Motion carried.



Jana Brown
Deputy City Clerk

**CITY OF CARO SPECIAL COUNCIL MINUTES
BUDGET WORKSHOP**

Mayor Karen Snider called the Budget Workshop meeting of the City Council to order on May 12, 2025 at 6:20 p.m. in the Council Chambers.

Present: Mayor Karen Snider, City Council: Emily Campbell, Gregory Hutchison, Charlotte Kish, and Jill White.

Absent: Doreen Oedy, Heidi Parker

Others: Scott Czasak – City Manager, Rita Papp – City Clerk, Tammy Ries – City Treasurer and other guests

PUBLIC COMMENT/VISITORS: None

SPECIAL AGENDA: (action required)

1. FY 2025-2026 Budget Workshop

Mayor Karen Snider presented the FY 2025/2026 Budget Income Highlights.

City Manager Scott Czasak presented the FY 2025/2026 Budget Expense Highlights.

Mayor Karen Snider started the discussion on the Proposed FY 2025/2026 Budget.

Discussion followed.

Motion by White, seconded by Kish to adjourn the budget workshop at 8:04 p.m.

Motion carried.



Rita Papp
City Clerk

Report Criteria:

Report type: GL detail

Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
ADVANCE AUTO PARTS					
05/25	05/19/2025	79141	661-575-776-000	MAINTENANCE SUPPLIES	65.70
05/25	05/19/2025	79141	661-575-776-000	MAINTENANCE SUPPLIES	138.98
Total ADVANCE AUTO PARTS:					204.68
ALS GROUP USA, CORP					
05/25	05/19/2025	79142	590-540-777-000	STATE TESTING & PERMITS	2,200.00
Total ALS GROUP USA, CORP:					2,200.00
AMAZON CAPITAL SERVICES					
05/25	05/19/2025	79143	101-751-957-000	RECREATION PROGRAMS	1,819.92
05/25	05/19/2025	79143	216-336-740-000	OPERATING SUPPLIES	1,013.49
05/25	05/19/2025	79143	101-751-957-000	RECREATION PROGRAMS	157.00
05/25	05/19/2025	79143	101-703-776-000	O&M SUPPLIES	8.85
05/25	05/19/2025	79143	101-265-776-000	O&M SUPPLIES	149.48
Total AMAZON CAPITAL SERVICES:					3,148.74
ANDREW WOLKENS					
05/25	05/19/2025	79144	248-728-880-000	DOWNTOWN MUSIC	400.00
Total ANDREW WOLKENS:					400.00
APRIL YATSEVICH					
05/25	05/19/2025	79145	248-733-956-000	FARMERS MARKET - SNAP EXPENSE	13.00
Total APRIL YATSEVICH:					13.00
ARIANA VALOPOULOUS					
05/25	05/19/2025	79146	248-733-956-000	FARMERS MARKET - SNAP EXPENSE	6.00
Total ARIANA VALOPOULOUS:					6.00
BETTY KEMPF					
05/25	05/19/2025	79147	248-733-956-000	FARMERS MARKET - SNAP EXPENSE	26.00
Total BETTY KEMPF:					26.00
BRENTWOOD GRAPHICS					
05/25	05/19/2025	79148	101-371-740-000	OFFICE SUPPLIES	38.00
05/25	05/19/2025	79148	101-701-740-000	OFFICE SUPPLIES	10.00
Total BRENTWOOD GRAPHICS:					48.00
BRIGHTSPEED					
05/25	05/19/2025	79149	590-540-853-000	TELEPHONE	71.70

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
05/25	05/19/2025	79149	591-540-853-000	TELEPHONE	71.70
05/25	05/19/2025	79149	590-540-853-000	TELEPHONE	71.75
05/25	05/19/2025	79149	591-540-853-000	TELEPHONE	71.75
05/25	05/19/2025	79149	591-540-853-000	TELEPHONE	71.70
05/25	05/19/2025	79149	590-540-853-000	TELEPHONE	71.70
05/25	05/19/2025	79149	591-540-853-000	TELEPHONE	71.75
05/25	05/19/2025	79149	590-540-853-000	TELEPHONE	71.75
Total BRIGHTSPEED:					573.80
CARO ROTARY CLUB					
05/25	05/19/2025	79150	101-101-960-000	EDUCATION AND TRAINING	200.00
05/25	05/19/2025	79150	101-172-960-000	EDUCATION AND TRAINING	200.00
Total CARO ROTARY CLUB:					400.00
CARTER LUMBER					
05/25	05/19/2025	79151	101-751-970-000	CAPITAL OUTLAY	57.38
05/25	05/19/2025	79151	101-265-776-000	O&M SUPPLIES	18.98
05/25	05/19/2025	79151	101-751-970-000	CAPITAL OUTLAY	608.55
05/25	05/19/2025	79151	101-753-776-000	O&M SUPPLIES	123.84
05/25	05/19/2025	79151	101-265-776-000	O&M SUPPLIES	25.00
Total CARTER LUMBER:					783.75
CHARTER COMMUNICATIONS					
05/25	05/19/2025	79152	101-441-750-001	SOFTWARE MAINTENANCE AGREE'T	89.60
05/25	05/19/2025	79152	590-540-750-001	SOFTWARE MAINTENANCE AGREEM	19.60
05/25	05/19/2025	79152	596-521-750-001	SOFTWARE MAINTENANCE AGREEM	19.60
05/25	05/19/2025	79152	661-575-750-001	SOFTWARE MAINTENANCE AGREE'T	11.20
Total CHARTER COMMUNICATIONS:					140.00
EMTERRA ENVIRONMENTAL USA CORP					
05/25	05/19/2025	79153	596-521-801-000	CONTRACTED SERVICES	17,597.57
05/25	05/19/2025	79153	596-521-801-000	CONTRACTED SERVICES	22,199.68
05/25	05/19/2025	79153	596-521-801-000	CONTRACTED SERVICES	350.40
Total EMTERRA ENVIRONMENTAL USA CORP:					40,147.65
FIREPENNY FIRE EQUIPMENT					
05/25	05/19/2025	79154	216-336-740-000	OPERATING SUPPLIES	609.47
Total FIREPENNY FIRE EQUIPMENT:					609.47
FOSTER, SWIFT, COLLINS & SMITH, PC					
05/25	05/19/2025	79155	101-172-801-000	CONTRACTED SERVICES	2,958.75
05/25	05/19/2025	79155	101-257-801-000	CONTRACTED SERVICES	1,076.25
Total FOSTER, SWIFT, COLLINS & SMITH, PC:					4,035.00

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
GAMBLES DO IT BEST HARDWARE					
05/25	05/19/2025	79156	101-265-776-000	O&M SUPPLIES	21.58
05/25	05/19/2025	79156	101-265-776-000	O&M SUPPLIES	152.79
05/25	05/19/2025	79156	101-265-776-000	O&M SUPPLIES	43.96
05/25	05/19/2025	79156	591-540-776-000	O&M SUPPLIES	62.75
05/25	05/19/2025	79156	101-265-776-000	O&M SUPPLIES	30.98
05/25	05/19/2025	79156	101-265-776-000	O&M SUPPLIES	29.97
05/25	05/19/2025	79156	101-265-776-000	O&M SUPPLIES	113.11
Total GAMBLES DO IT BEST HARDWARE:					455.14
GREAT LAKES LAND MANAGEMENT					
05/25	05/19/2025	79157	101-265-801-000	CONTRACTED SERVICES	649.00
05/25	05/19/2025	79157	101-751-801-000	CONTRACTED SERVICES	826.00
05/25	05/19/2025	79157	101-754-801-000	CONTRACTED SERVICES	737.50
05/25	05/19/2025	79157	101-753-801-000	CONTRACTED SERVICES	737.50
05/25	05/19/2025	79157	248-728-801-000	DDA CONTRACTED SERVICES	770.00
Total GREAT LAKES LAND MANAGEMENT:					3,720.00
HENRY JASTER CONSTRUCTION INC					
05/25	05/19/2025	79158	101-751-970-000	CAPITAL OUTLAY	4,400.00
Total HENRY JASTER CONSTRUCTION INC:					4,400.00
HIRSCHMAN OIL SUPPLY INC					
05/25	05/19/2025	79159	661-575-860-000	GAS/OIL	615.34
Total HIRSCHMAN OIL SUPPLY INC:					615.34
HOLLOWAY FIRE PROTECTION INC					
05/25	05/19/2025	79160	101-301-801-000	CONTRACTED SERVICES	39.25
Total HOLLOWAY FIRE PROTECTION INC:					39.25
HUBBELL, ROTH & CLARK, INC					
05/25	05/19/2025	79161	590-540-801-003	CONTRACTED SERV-SRF	21,695.97
Total HUBBELL, ROTH & CLARK, INC:					21,695.97
J.E. JOHNSON INC					
05/25	05/19/2025	79162	101-265-801-000	CONTRACTED SERVICES	225.00
Total J.E. JOHNSON INC:					225.00
JAMES CASWELL					
05/25	05/19/2025	79193	591-000-255-000	WATER RENTER DEPOSITS	24.85
Total JAMES CASWELL:					24.85
KAPPEN TREE SERVICE					
05/25	05/19/2025	79163	203-463-801-000	CONTRACTED SERVICES	1,200.00

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total KAPPEN TREE SERVICE:					1,200.00
KRISTAL'S HELPING HAND LLC					
05/25	05/19/2025	79164	101-172-801-002	CONTRACTED SERV - JANITORIAL	207.51
05/25	05/19/2025	79164	101-441-801-002	CONTRACTED SERV - JANITORIAL	81.23
05/25	05/19/2025	79164	101-301-801-002	CONTRACTED SERV - JANITORIAL	162.49
05/25	05/19/2025	79164	101-172-801-002	CONTRACTED SERV - JANITORIAL	150.42
05/25	05/19/2025	79164	101-260-801-002	CONTRACTED SERV - JANITORIAL	150.42
05/25	05/19/2025	79164	101-253-801-002	CONTRACTED SERV - JANITORIAL	150.42
05/25	05/19/2025	79164	590-540-801-002	CONTRACTED SERV - JANITORIAL	162.51
Total KRISTAL'S HELPING HAND LLC:					1,065.00
LAWSON PRODUCTS, INC.					
05/25	05/19/2025	79165	661-575-776-000	MAINTENANCE SUPPLIES	140.81
05/25	05/19/2025	79165	591-540-776-000	O&M SUPPLIES	140.82
Total LAWSON PRODUCTS, INC.:					281.63
MCLAREN CARO REGION					
05/25	05/19/2025	79166	101-301-801-000	CONTRACTED SERVICES	30.95
05/25	05/19/2025	79166	101-301-801-000	CONTRACTED SERVICES	30.95
Total MCLAREN CARO REGION:					61.90
MESSA					
05/25	05/19/2025	79167	101-172-716-000	HOSPITALIZATION INSURANCE	535.67
05/25	05/19/2025	79167	101-262-716-000	HOSPITALIZATION INSURANCE	270.92
05/25	05/19/2025	79167	101-253-716-000	HOSPITALIZATION INSURANCE	1,143.58
05/25	05/19/2025	79167	101-260-716-000	HOSPITALIZATION INSURANCE	985.87
05/25	05/19/2025	79167	101-265-716-000	HOSPITALIZATION INSURANCE	994.71
05/25	05/19/2025	79167	101-301-716-000	HOSPITALIZATION INSURANCE	11,473.11
05/25	05/19/2025	79167	101-371-716-000	HOSPITALIZATION INSURANCE	78.82
05/25	05/19/2025	79167	101-702-716-000	HOSPITALIZATION INSURANCE	105.95
05/25	05/19/2025	79167	101-441-716-000	HOSPITALIZATION INSURANCE	3,336.83
05/25	05/19/2025	79167	101-751-716-000	HOSPITALIZATION INSURANCE	165.79
05/25	05/19/2025	79167	202-463-716-000	HOSPITALIZATION INSURANCE	414.46
05/25	05/19/2025	79167	202-483-716-000	HOSPITALIZATION INSURANCE	412.82
05/25	05/19/2025	79167	203-463-716-000	HOSPITALIZATION INSURANCE	497.36
05/25	05/19/2025	79167	203-483-716-000	HOSPITALIZATION INSURANCE	412.82
05/25	05/19/2025	79167	204-442-716-000	HOSPITALIZATION INSURANCE	248.68
05/25	05/19/2025	79167	204-483-716-000	HOSPITALIZATION INSURANCE	205.56
05/25	05/19/2025	79167	248-441-716-000	HOSPITALIZATION INSURANCE	82.89
05/25	05/19/2025	79167	248-728-716-000	HOSPITALIZATION INSURANCE	54.18
05/25	05/19/2025	79167	216-336-716-000	HOSPITALIZATION INSURANCE	1,788.15
05/25	05/19/2025	79167	590-560-716-000	HOSPITALIZATION INSURANCE	2,207.28
05/25	05/19/2025	79167	590-536-716-000	HOSPITALIZATION INSURANCE	82.89
05/25	05/19/2025	79167	590-540-716-000	HOSPITALIZATION INSURANCE	3,097.20
05/25	05/19/2025	79167	590-545-716-000	HOSPITALIZATION INSURANCE	580.25
05/25	05/19/2025	79167	591-560-716-000	HOSPITALIZATION INSURANCE	1,536.25
05/25	05/19/2025	79167	591-536-716-000	HOSPITALIZATION INSURANCE	82.89

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
05/25	05/19/2025	79167	591-540-716-000	HOSPITALIZATION INSURANCE	2,238.10
05/25	05/19/2025	79167	596-560-716-000	HOSPITALIZATION INSURANCE	575.41
05/25	05/19/2025	79167	596-521-716-000	HOSPITALIZATION INSURANCE	165.79
05/25	05/19/2025	79167	661-575-716-000	HOSPITALIZATION INSURANCE	479.75
05/25	05/19/2025	79167	101-000-231-006	HEALTH INSURANCE WITHHOLDING	8,563.49
Total MESSA:					42,817.47
MICHIGAN PIPE & VALVE-SAGINAW					
05/25	05/19/2025	79168	591-540-970-001	CAPITAL OUTLAY - METERS	1,198.00
05/25	05/19/2025	79168	591-540-776-000	O&M SUPPLIES	3,575.50
05/25	05/19/2025	79168	591-540-776-000	O&M SUPPLIES	4,420.00
05/25	05/19/2025	79168	591-540-970-002	CAPITAL OUTLAY - HYDRANTS	19,200.00
Total MICHIGAN PIPE & VALVE-SAGINAW:					28,393.50
MIKE PAPP					
05/25	05/19/2025	79169	248-733-956-000	FARMERS MARKET - SNAP EXPENSE	20.00
Total MIKE PAPP:					20.00
MONCHILOV SEWER SERVICE LLC					
05/25	05/19/2025	79170	590-545-801-000	CONTRACTED SERVICES	780.00
Total MONCHILOV SEWER SERVICE LLC:					780.00
MOORE MOTOR SALES					
05/25	05/19/2025	79171	101-301-930-001	VEHICLE MAINTENACE EXPENSE	78.00
Total MOORE MOTOR SALES:					78.00
NYE UNIFORM COMPANY					
05/25	05/19/2025	79172	216-336-740-000	OPERATING SUPPLIES	91.30
05/25	05/19/2025	79172	216-336-740-000	OPERATING SUPPLIES	108.30
05/25	05/19/2025	79172	216-336-740-000	OPERATING SUPPLIES	50.00
Total NYE UNIFORM COMPANY:					249.60
PITNEY BOWES BANK INC PURCHASE POWER					
05/25	05/19/2025	800176	101-172-760-000	POSTAGE	100.00
05/25	05/19/2025	800176	101-253-760-000	POSTAGE	150.00
05/25	05/19/2025	800176	101-260-760-000	POSTAGE	150.00
05/25	05/19/2025	800176	101-301-760-000	POSTAGE	100.00
05/25	05/19/2025	800176	101-371-760-000	POSTAGE	50.00
05/25	05/19/2025	800176	101-701-760-000	POSTAGE	150.00
05/25	05/19/2025	800176	101-702-760-000	POSTAGE	50.00
05/25	05/19/2025	800176	101-703-760-000	POSTAGE	100.00
05/25	05/19/2025	800176	216-336-760-000	POSTAGE	75.00
05/25	05/19/2025	800176	661-575-760-000	POSTAGE	75.00
Total PITNEY BOWES BANK INC PURCHASE POWER:					1,000.00

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
PITNEY BOWES INC					
05/25	05/19/2025	79173	101-253-750-001	SOFTWARE MAINTENANCE AGREE'T	507.96
Total PITNEY BOWES INC:					507.96
PK FOAM SOLUTIONS					
05/25	05/19/2025	79174	216-336-740-000	OPERATING SUPPLIES	1,910.00
Total PK FOAM SOLUTIONS:					1,910.00
R&R TECHNICAL SERVICES					
05/25	05/19/2025	79175	101-172-801-000	CONTRACTED SERVICES	175.00
05/25	05/19/2025	79175	101-441-801-000	CONTRACTED SERVICES	137.50
05/25	05/19/2025	79175	216-336-801-000	CONTRACTED SERVICES	62.50
05/25	05/19/2025	79175	591-540-801-000	CONTRACTED SERVICES	100.00
05/25	05/19/2025	79175	101-253-801-000	CONTRACTED SERVICES	182.50
05/25	05/19/2025	79175	101-260-801-000	CONTRACTED SERVICES	132.50
05/25	05/19/2025	79175	101-301-801-000	CONTRACTED SERVICES	302.50
05/25	05/19/2025	79175	590-540-801-000	CONTRACTED SERVICES	140.00
05/25	05/19/2025	79175	596-521-801-000	CONTRACTED SERVICES	37.50
05/25	05/19/2025	79175	101-265-801-000	CONTRACTED SERVICES	96.00
05/25	05/19/2025	79175	101-751-801-000	CONTRACTED SERVICES	25.00
05/25	05/19/2025	79175	101-172-853-000	TELEPHONE	55.00
05/25	05/19/2025	79175	101-253-853-000	TELEPHONE	27.50
05/25	05/19/2025	79175	101-260-853-000	TELEPHONE	27.50
05/25	05/19/2025	79175	101-371-853-000	TELEPHONE	20.50
05/25	05/19/2025	79175	101-441-853-000	TELEPHONE	20.45
05/25	05/19/2025	79175	101-703-853-000	TELEPHONE	20.45
05/25	05/19/2025	79175	101-301-853-000	TELEPHONE & PAGERS	20.45
05/25	05/19/2025	79175	202-483-853-000	TELEPHONE	20.45
05/25	05/19/2025	79175	203-483-853-000	TELEPHONE	20.45
05/25	05/19/2025	79175	204-483-853-000	TELEPHONE	20.45
05/25	05/19/2025	79175	248-728-853-000	TELEPHONE	55.00
05/25	05/19/2025	79175	216-336-853-000	TELEPHONE	55.00
05/25	05/19/2025	79175	590-540-853-000	TELEPHONE	20.45
05/25	05/19/2025	79175	591-540-853-000	TELEPHONE	20.45
05/25	05/19/2025	79175	596-560-853-000	TELEPHONE	20.45
05/25	05/19/2025	79175	661-575-853-000	TELEPHONE	55.00
05/25	05/19/2025	79175	101-101-801-000	CONTRACTED SERVICES	90.00
05/25	05/19/2025	79175	590-540-750-000	SEWER TECHNOLOGY	650.00
05/25	05/19/2025	79175	590-540-750-000	SEWER TECHNOLOGY	1,500.00
05/25	05/19/2025	79175	590-540-750-000	SEWER TECHNOLOGY	800.00
05/25	05/19/2025	79175	590-540-801-000	CONTRACTED SERVICES	375.00
05/25	05/19/2025	79175	101-301-750-000	POLICE TECHNOLOGY	3,050.00
05/25	05/19/2025	79175	101-301-801-000	CONTRACTED SERVICES	150.00
05/25	05/19/2025	79175	101-702-853-000	TELEPHONE	20.45
Total R&R TECHNICAL SERVICES:					8,506.00
ROWE PROFESSIONAL SVS COMP.					
05/25	05/19/2025	79176	101-702-801-000	CONTRACTED SERVICES	170.00
05/25	05/19/2025	79176	204-442-801-000	CONTRACTED SERVICES	412.50

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
05/25	05/19/2025	79176	101-172-801-000	CONTRACTED SERVICES	4,042.50
05/25	05/19/2025	79176	101-172-801-000	CONTRACTED SERVICES	330.00
05/25	05/19/2025	79176	202-463-801-000	CONTRACTED SERVICES	2,352.50
05/25	05/19/2025	79176	204-444-801-000	CONTRACTED SERVICES	6,180.00
Total ROWE PROFESSIONAL SVS COMP.:					13,487.50
RYAN MEULLER					
05/25	05/19/2025	79194	591-000-255-000	WATER RENTER DEPOSITS	150.00
Total RYAN MEULLER:					150.00
SHIRLEY PHILLIPS					
05/25	05/19/2025	79177	248-733-956-002	FARMER'S MARKET - KC PROG EXP	6.00
Total SHIRLEY PHILLIPS:					6.00
SK GASKETS					
05/25	05/19/2025	79178	661-575-776-000	MAINTENANCE SUPPLIES	20.00
Total SK GASKETS:					20.00
SMILLIE PLUMBING & HEATING, INC.					
05/25	05/19/2025	79179	591-540-801-000	CONTRACTED SERVICES	1,487.00
05/25	05/19/2025	79179	591-540-801-000	CONTRACTED SERVICES	1,897.00
Total SMILLIE PLUMBING & HEATING, INC.:					3,384.00
STEPHENS TIRE SERVICE					
05/25	05/19/2025	79180	661-575-930-000	CONTRACTED REPAIRS	15.00
Total STEPHENS TIRE SERVICE:					15.00
TEAM FINANCIAL GROUP					
05/25	05/19/2025	79181	101-172-750-001	SOFTWARE MAINTENANCE AGREE'T	33.17
05/25	05/19/2025	79181	101-253-750-001	SOFTWARE MAINTENANCE AGREE'T	33.17
05/25	05/19/2025	79181	101-260-750-001	SOFTWARE MAINTENANCE AGREE'T	33.17
05/25	05/19/2025	79181	101-301-750-001	SOFTWARE MAINTENANCE AGREE'T	33.17
05/25	05/19/2025	79181	101-371-750-001	SOFTWARE MAINTENANCE AGREEM	33.17
05/25	05/19/2025	79181	101-441-750-001	SOFTWARE MAINTENANCE AGREE'T	33.17
05/25	05/19/2025	79181	216-336-750-001	SOFTWARE MAINTENANCE AGREE'T	33.17
05/25	05/19/2025	79181	101-751-750-001	SOFTWARE MAINTENANCE AGREE'T	33.16
05/25	05/19/2025	79181	590-540-750-001	SOFTWARE MAINTENANCE AGREEM	33.17
05/25	05/19/2025	79181	591-540-750-001	SOFTWARE MAINTENANCE AGREEM	33.17
05/25	05/19/2025	79181	596-521-750-001	SOFTWARE MAINTENANCE AGREEM	33.17
05/25	05/19/2025	79181	661-575-750-001	SOFTWARE MAINTENANCE AGREE'T	33.14
Total TEAM FINANCIAL GROUP:					398.00
THE SAFETY COMPANY LLC					
05/25	05/19/2025	79182	661-575-776-000	MAINTENANCE SUPPLIES	1,295.04
05/25	05/19/2025	79182	661-575-930-000	CONTRACTED REPAIRS	262.50

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total THE SAFETY COMPANY LLC:					1,557.54
THOMAS SCIENTIFIC					
05/25	05/19/2025	79183	590-540-776-001	LAB SUPPLIES	89.32
05/25	05/19/2025	79183	590-540-776-001	LAB SUPPLIES	70.61
Total THOMAS SCIENTIFIC:					159.93
THUMB NARCOTICS UNIT					
05/25	05/19/2025	79184	101-301-959-000	CONTRIBUTION - THUMB NARCOTICS	1,000.00
Total THUMB NARCOTICS UNIT:					1,000.00
TIFFANY BEHERNDS					
05/25	05/19/2025	79185	248-733-956-000	FARMERS MARKET - SNAP EXPENSE	12.00
Total TIFFANY BEHERNDS:					12.00
TRACE ANALYTICAL LABORATORIES, INC					
05/25	05/19/2025	79186	591-540-777-001	WATER TESTING	1,040.25
Total TRACE ANALYTICAL LABORATORIES, INC:					1,040.25
TUSCOLA COUNTY					
05/25	05/19/2025	79187	101-257-801-000	CONTRACTED SERVICES	2,434.25
Total TUSCOLA COUNTY:					2,434.25
TUSCOLA COUNTY ADVERTISER					
05/25	05/19/2025	79188	101-260-900-000	PRINTING & PUBLICATION	148.50
05/25	05/19/2025	79188	590-540-900-000	PUBLICATION	108.00
05/25	05/19/2025	79188	101-260-900-000	PRINTING & PUBLICATION	148.50
05/25	05/19/2025	79188	101-260-900-000	PRINTING & PUBLICATION	216.00
05/25	05/19/2025	79188	101-260-900-000	PRINTING & PUBLICATION	25.00
05/25	05/19/2025	79188	101-172-740-000	OFFICE SUPPLIES	16.34
05/25	05/19/2025	79188	101-260-740-000	OFFICE SUPPLIES	16.34
05/25	05/19/2025	79188	101-253-740-000	OFFICE SUPPLIES	16.34
05/25	05/19/2025	79188	101-265-776-000	O&M SUPPLIES	16.34
05/25	05/19/2025	79188	101-301-740-000	OFFICE SUPPLIES	16.34
05/25	05/19/2025	79188	101-371-740-000	OFFICE SUPPLIES	16.34
05/25	05/19/2025	79188	101-441-776-000	O&M SUPPLIES	16.34
05/25	05/19/2025	79188	202-483-740-000	OFFICE SUPPLIES	16.34
05/25	05/19/2025	79188	203-483-740-000	OFFICE SUPPLIES	16.33
05/25	05/19/2025	79188	204-444-776-000	SUPPLIES/MATERIALS	16.33
05/25	05/19/2025	79188	216-336-740-000	OPERATING SUPPLIES	16.33
05/25	05/19/2025	79188	248-728-776-000	DDA OPERATING SUPPLIES	16.33
05/25	05/19/2025	79188	590-540-740-001	OFFICE SUPPLIES	16.33
05/25	05/19/2025	79188	591-540-740-000	OFFICE SUPPLIES	16.33
Total TUSCOLA COUNTY ADVERTISER:					874.70

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
TUSCOLA COUNTY CLERK					
05/25	05/19/2025	79189	101-262-801-000	CONTRACTED SERVICES	666.50
05/25	05/19/2025	79189	101-262-801-000	CONTRACTED SERVICES	562.33
Total TUSCOLA COUNTY CLERK:					1,228.83
TUSCOLA COUNTY TREASURER					
05/25	05/19/2025	79190	101-000-405-000	CURRENT TAX LEVY	22,256.61
Total TUSCOLA COUNTY TREASURER:					22,256.61
USA BLUEBOOK					
05/25	05/19/2025	79191	590-540-776-001	LAB SUPPLIES	1,001.10
Total USA BLUEBOOK:					1,001.10
VILLAGE OF REESE					
05/25	05/19/2025	79192	216-336-960-000	EDUCATION & TRAINING	25.00
Total VILLAGE OF REESE:					25.00
WATER SOLUTIONS UNLIMITED INC					
05/25	05/19/2025	79195	590-540-776-004	CHEMICAL SUPPLIES FOR PLANT	4,052.63
05/25	05/19/2025	79195	590-540-776-004	CHEMICAL SUPPLIES FOR PLANT	1,193.00
Total WATER SOLUTIONS UNLIMITED INC:					5,245.63
WITMER PUBLIC SAFETY GROUP					
05/25	05/19/2025	79196	216-336-740-000	OPERATING SUPPLIES	554.60
05/25	05/19/2025	79196	216-336-740-000	OPERATING SUPPLIES	107.46
05/25	05/19/2025	79196	216-336-740-000	OPERATING SUPPLIES	115.20
Total WITMER PUBLIC SAFETY GROUP:					777.26
Grand Totals:					225,856.30

Report Criteria:

Report type: GL detail

Check.Type = {<>} "Adjustment"



CARO POLICE DEPARTMENT

317 S. STATE STREET, CARO, MI 48723

Brian V. Newcomb, Chief of Police

To: Caro City Council, Caro City Manager

From: Brian V. Newcomb, Chief of Police

Regarding: Month end report, April, 2025

Date: May 3, 2025

POLICE REPORTS

Police Complaints for April 2025=452 Complaints

March 2025 -392 complaints

February 2025-283 Complaints

January 2025-309 Complaints

December 2024-246 complaints

November 2024- 271 Complaints

October 2024 – 330 complaints

September 2024=349 complaints

August 2024-369 reports

July 2024- 472

June 2024-390 reports

May 2024=464 complaints

April 2024=473

March 2024-372

MILEAGE

April 4827 miles

GASOLINE

April 2025- 401.25 gallons

911 OPEN LINE/HANGUP	4		
ABANDONED VEHICLE			
AIRPLANE CRASH			
ALARM	8	ASSIST MSP DARBEE AT VASSAR-INJURY CRASH	
ANIMAL AT LARGE	6	ASSIST COUNTY W CARO AT RINGLE-ARREST IN PROGRESS	
ASSAULT INCLUDING DOMESTIC	10	4267 NORTH, AKRON ASSIST MSP WITH ARREST	
ASSIST DHHS	5		
ASSIST FIRE	11		
ASSIST MDOC			
ASSIST MSP			
ASSIST OTHER PD	3		
ASSIST THUMB NARCOTICS			
ASSIST TUSH IN CARO	1	DRIVING W NO INSURANCE	MISDEMEANOR
ASSIST DPW	1	OPERATING VEH WHILE INTOXICATED	MISDEMEANOR
ATTEMPT TO LOCATE PERSON		OPERATING VEH WHILE INTOXICATED	MISDEMEANOR
B&E	1	OPERATING VEH WHILE INTOXICATED	MISDEMEANOR
BACKGROUND INVESTIGATION LE		CONTEMPT OF COURT PPO VIOLATION	MISDEMEANOR
BULLYING INCLUDING CYBER		CONTEMPT OF COURT PPO VIOLATION	MISDEMEANOR
CHILD LOCKED IN VEHICLE		RETAIL FRAUD 3RD	MISDEMEANOR
CHILD NEGLECT/ABUSE		RETAIL FRAUD 3RD	MISDEMEANOR
CITIZEN ASSIST		RETAIL FRAUD 3RD	MISDEMEANOR
CIVIL DISPUTE	9	ORGANIZED RETAIL FRAUD	FELONY
CONCEALED WEAPONS		WARRANT ARREST	FELONY
CONDITIONAL BOND VIOLATION		WARRANT ARREST	FELONY
CONSERVATION VIOLATION		WARRANT ARREST	FELONY
COUNTERFEITING		WARRANT ARREST	FELONY
CRIMINAL SEXUAL CONDUCT	3	WARRANT ARREST	FELONY
CURFEW VIOLATION		WARRANT ARREST	MISDEMEANOR
DISORDERLY	5	WARRANT ARREST	MISDEMEANOR
DISTURBING THE PEACE	5	WARRANT ARREST	MISDEMEANOR
DOG BITE		WARRANT ARREST	MISDEMEANOR
DOG LOCKED IN VEHICLE		WARRANT ARREST	MISDEMEANOR
DRIVE WHILE LICENSE SUSPENDED	2	WARRANT ARREST	MISDEMEANOR
EMBEZZLEMENT	1	WARRANT ARREST	MISDEMEANOR
EXTORTION	1	WARRANT ARREST	MISDEMEANOR
FALSE PERSONATION		WARRANT ARREST	MISDEMEANOR
FATAL TRAFFIC CRASH		WARRANT ARREST	MISDEMEANOR
FELONIOUS ASSAULT	2	WARRANT ARREST	MISDEMEANOR
FIGHT IN PROGRESS	1	WARRANT ARREST	MISDEMEANOR
FIREWORKS VIOLATION		WARRANT ARREST	MISDEMEANOR
FLEE POLICE		WARRANT ARREST	MISDEMEANOR
FOLLOW UP INVESTIGATION	4	POSS FINANCIAL TRANSACTION DEVICE	FELONY
FOUND PROPERTY	5	POSS FINANCIAL TRANSACTION DEVICE	FELONY
FORGERY	1	POSS FINANCIAL TRANSACTION DEVICE	FELONY
FRAUD	5	POSS FINANCIAL TRANSACTION DEVICE	FELONY
GENERAL	8	POSS FINANCIAL TRANSACTION DEVICE	FELONY
GUNSHOT WOUND		POSS FINANCIAL TRANSACTION DEVICE	FELONY
HARASSMENT	16	POSSESS CONTROLLED SUBSTANCE	FELONY
HIT AND RUN PDA		DISORDERLY PERSON	MISDEMEANOR
HOMELESS	1	DOMESTIC VIOLENCE 3RD OFFENSE	FELONY
HOMICIDE ATTEMPT		DOMESTIC VIOLENCE	MISDEMEANOR
INDECENT EXPOSURE		OBSTRUCTION OF JUSTICE	FELONY
INJURY CRASH	3	RETAIL FRAUD 3RD	MISDEMEANOR
INTOXICATED PERSON		RETAIL FRAUD 3RD	MISDEMEANOR
INVESTIGATION FOLLOWUP		DISORDERLY PERSON	MISDEMEANOR
INVESTIGATIVE CHECK OR STOP		OPERATING VEH WHILE INTOXICATED	MISDEMEANOR
KEYS LOCKED IN VEHICLE	1	DOMESTIC VIOLENCE	MISDEMEANOR
KIDNAPPING	1	ASSAULT AND BATTERY	MISDEMEANOR
LARCENY	6	DOMESTIC VIOLENCE	MISDEMEANOR
LARCENY BY CONVERSION		DRIVING SUSPENDED OR REVOKED	MISDEMEANOR
LARCENY FROM VEHICLE		ASSAULT POLICE OFFICER	FELONY
LARCENY IN A BUILDING		ASSAULT POLICE OFFICER	FELONY
LIQUOR INSPECTION	12	ASSAULT POLICE OFFICER	FELONY

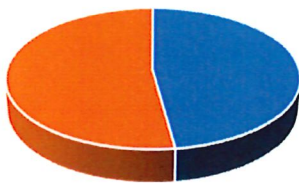
LITTERING	1	OPERATING VEH WHILE INTOXICATED	MISDEMEANOR
LOITERING		DISORDERLY PERSON	MISDEMEANOR
LOST PROPERTY		MALICIOUS DESTRUCTION	MISDEMEANOR
MDOP	5	DELIVERY OF CONTROLLED SUBSTANCE	FELONY
MED FIRST RESPONSE CALL	15	MALICIOUS DESTRUCTION	MISDEMEANOR
MENTAL HEALTH CALL	6	MALICIOUS DESTRUCTION	MISDEMEANOR
MIP-ALCOHOL		OPERATING VEH WHILE INTOXICATED	MISDEMEANOR
MIP-VAPE	2	OPERATING WITH NO LICENSE	MISDEMEANOR
MISSING JUVENILE		FORGERY	FELONY
MISSING PERSON			
MISUSE OF 911 LINE			
MOTORIST ASSIST	2		
MUTUAL AID	3		
NARCOTICS	2		
NATURAL DEATH			
NO INSURANCE-VEHICLE	1		
NO OPERATORS LICENSE			
NO REGISTRATION MISDEMEANOR			
NOISE COMPLAINT	4		
OPEN DOOR			
OVERDOSE-DRUGS			
OWI	3		
PARKING VIOLATIONS			
PAROLE VIOLATION			
PDA	15		
PPO VIOLATION	2		
PROBATION VIOLATION		TOTAL ARREST	59
PROWLER	2		
PUBLIC RELATIONS	2		
RECKLESS DRIVING			
REGISTRATION VIOLATION			
RESIST OFFICER			
RETAIL FRAUD	4		
ROAD RAGE	2		
RUNAWAY	1		
SEARCH WARRANT			
SINKHOLE IN ROADWAY			
STALKING			
SUBPOENA SERVICE	6		
SUICIDE OR ATTEMPTED SUICIDE			
SUICIDAL PERSON-THREATS OF	1		
SUSPICIOUS PERSON	5		
SUSPICIOUS SITUATION	10		
THREATS	2		
THREATS TO ATTY GENERAL			
THREATS TO COURTHOUSE			
THREATS TO SCHOOL			
TRAFFIC CONTROL	8		
TRAFFIC STOPS/CITATIONS	162		
TRESPASS	4		
TRUANCY			
UDAA	2		
VULNERABLE ADULT ABUSE	2		
VERBAL DOMESTIC	7		
VIN INSPECTION			
WARRANT ARREST - FELONY	5		
WARRANT ARREST - MISDEMEANOR	14		
WEAPONS OFFENSE			
WELFARE CHECK	10		
WITNESS INTIMIDATION			

TOTAL COMPLAINTS	452
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		Fire runs April 1, 2025 thru April 30, 2025	City of Caro Fire Department	Report to Council		page 1
Run #	Date	Responsible entity	Address of call	Description	Water usage	Township
245	4/1/2025	2575 Dixon Rd.		CPR fatal med #133	0	Indianfields
246	4/1/2025	3900 Shabbona Rd.		med #134	0	Ellington
247	4/2/2025	226 Quinn Ave.		chest pains no #	0	City
248	4/2/2025	1655 E. Caro Rd.		Diff. breathing #135	0	Almer
249	4/2/2025	657 Meadow Dr.		feeling faint #136	0	City
250	4/2/2025	1049 N. Colling Rd.	DTE	broken pole,wires down	0	Almer
251	4/2/2025	1065 E. Caro Rd.	DTE	wires on a building	0	City
252	4/2/2025	2470 E. Dayton Rd.	DTE	wire issues	0	Wells
253	4/2/2025	VanGeisen & Purdy Rd.	cable Co.	broken pole	0	Indianfields
254	4/2/2025	E. Dayton Rd.	DTE	wires down	0	Wells
255	4/3/2025	226 Quinn Ave.		fall # 137	0	City
256	4/3/2025	25 Elmdor Dr. A104		uncouncious #138	0	City
257	4/3/2025	328 Wells St.	DTE	wires arching	0	City
258	4/3/2025	3264 E. Dayton Rd.		High BP no #	0	Wells
259	4/4/2025	1648 Remington Rd.		diff. breathing no #	0	Almer
260	4/4/2025	1655 Edgewood Dr.		Med #139	0	Almer
261	4/4/2025	771 Monroe St.		lift assist #140	0	City
262	4/5/2025	2405 Riley Rd.		Med #141	0	Wells
263	4/5/2025	1559 Walk Rd.		stroke #142	0	Indianfields
264	4/5/2025	429 S. Almer St.	DTE	wire issues	0	City
265	4/5/2025	1466 Gun Club Rd.		unresponsive # 143	0	Indianfields
266	4/5/2025	373 W. Gilford Rd.		chest pains #144	0	City
267	4/7/2025	1089 E. Caro Rd.	Cyrena Wright	vehicle fire	300	City
268	4/7/2025	1525 W. Caro Rd.	Naveed Mahfooz	smoke invesigation	0	City
269	4/7/2025	1071 Collingwood Dr.		diff. breathing #145	0	City
270	4/7/2025	4178 W. Caro Rd.		chest pains # 146	0	Juniata
271	4/8/2025	2260 Vickory Rd.	Harley Brock	vehicle fire	450	Juniata
272	4/8/2025	1648 Remington Rd.		sick person #147	0	Almer
273	4/9/2025	1078 Warren Dr.		med #	0	Indianfields
274	4/10/2025	1889 E. Deckerville Rd.	Gary Bolton	smoke from a garage	0	Almer
275	4/12/2025	1544 VaGiesen Rd. Apt. 19		nose bleed #148	0	City
276	4/12/2025	2632 Remington Rd.	Tim Schafsnitz	illegal fire	0	Almer
277	4/12/2025	858 W. Sherman St.	Kenneth Wells	smoke investigation	0	City
278	4/13/2025	1430 Cleaver Rd.		chest pains no #	0	City
279	4/13/2025	622 W. Sherman ST.		sick-lift #149	0	City
280	4/13/2025	2229 W. Caro Rd.		seizure	0	Indianfields
281	4/13/2025	Vangeisen & Purdy Rd.	Spectrume	pole issues	0	Indianfields
282	4/13/2025	351 Wells St.		OD #150	0	City
283	4/14/2025	332 Wells St.	DTE	lines down	0	City
284	4/14/2025	325 E. Frank St.	Harold Wouldstra	vehicle crash	0	City
285	4/15/2025	1293 Cambridge Ln.		heart issues #	0	City
286	4/15/2025	2380 Handy Rd.		stroke #152	0	Juniata
287	4/15/2025	301 N. Hooper St.		seizure #153	0	City
288	4/15/2025	601 W. Gilford Rd. #505G		chest pains #154	0	City
289	4/15/2025	Cleaver & Northview Rd	Austin Hampel	3-vehicle crash	0	City

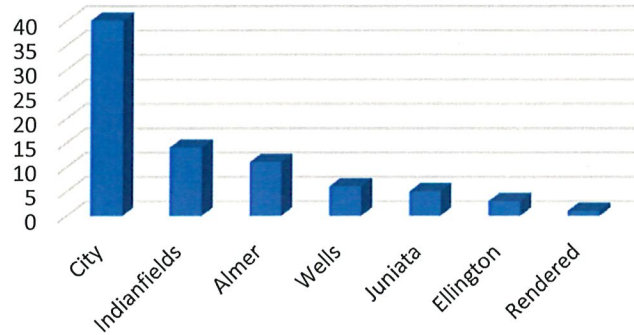
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Med. payroll vs income

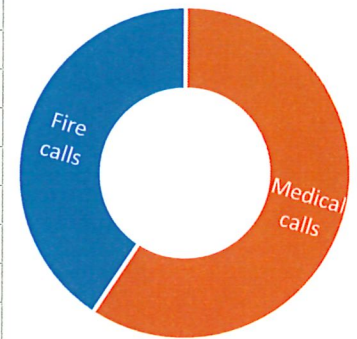


■ Medical recovery
■ Medical payroll

Calls per Area



Fire vs Medical calls



Medical recovery	\$1,225.00
Medical payroll	\$1,337.50
	\$112.50

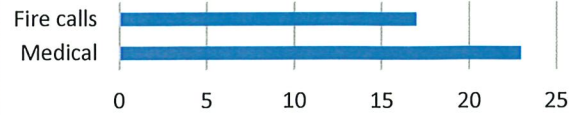
City	40
Indianfields	14
Almer	11
Wells	6
Juniata	5
Ellington	3
Rendered	1

Fire calls	33
Medical calls	48
Total runs	81

City

Medical 23
Fire calls 17

City of Caro



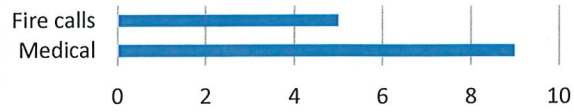
page 4

April
2025

Indianfields

Medical 9
Fire calls 5

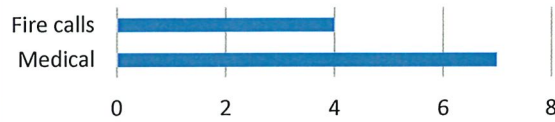
Indianfields



Almer

Medical 7
Fire calls 4

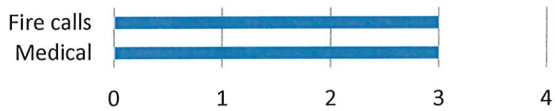
Almer



Wells

Medical 3
Fire calls 3

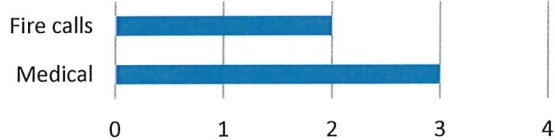
Wells



Juniata

Medical 3
Fire calls 2

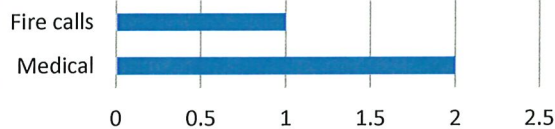
Juniata



Ellington

Medical 2
Fire calls 1

Ellington



CITY OF CARO

CITY MANAGER
SCOTT R. CZASAK
CITY CLERK
RITA PAPP
CITY TREASURER
TAMMY RIES
CITY ATTORNEY
LAURA GENOVICH

317 South State Street
Caro MI 48723
Phone 989-673-2226
Fax 989-673-7310
Website www.carocity.net

MAYOR
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CHARLOTTE KISH
DOREEN OEDY
HEIDI PARKER
JILL WHITE

MEMORANDUM

TO: Caro City Council
FROM: City Manager Scott R. Czasak
DATE: Wednesday, May 14, 2025
RE: Agenda Item – 2025 Stealth MIU Purchase

Members of the Caro City Council,

As you know, the City has engaged in a program to upgrade the water meters in the community from ones which require manual reading from the street to radio-based meters which interact on a constant basis with the City. We have engaged in this process for multiple reasons, including being able to detect use spikes in real time (such as for leaks which can be more readily addressed), as well as removing the need for our DPW staff to manually read meters every other month and allowing them to do other necessary tasks.

In the Fiscal Year 2024/2025 budget, \$28,500 was set aside for Water Technology with this wireless technology in mind. Due to stock issues, we are only now able to get the amount budgeted for as opposed to earlier this year, however the amount we need are now on the shelf and held for us. As such, DPW Superintendent Reese has requested to purchase 212 of the MIU Stealth transmitters for the quoted price of \$27,560.00. This is the same meter we have previously purchased with the goal of having only one style which will work with the radio system we have chosen to use.

Options for motions are:

1. Motion to authorize the purchase of 212 MIU Stealth Transmitters from Michigan Pipe & Valve for the quoted amount of \$27,560.00.
2. Motion to authorize the purchase of a different number of MIU Stealth Transmitters from Michigan Pipe & Valve at \$130.00 each.
3. Deny the purchase of additional MIU Stealth Transmitters at this time.
4. Postpone action.
5. Take no action.



FOR ALL YOUR WATER, STORM AND SEWER NEEDS

Page 1/1

Ship To

CITY OF CARO
317 S STATE ST
CARO MI 48723

RECEIVED
MAY 06 2015
BY: _____

Merchandise	27,560.00
Freight	0.00
Misc Charges	0.00
Sub Total	27,560.00
Taxable	0.00
Tax (01)	0.00
TOTAL	\$27,560.00

30

CITY OF CARO

CITY MANAGER
SCOTT R. CZASAK
CITY CLERK
RITA PAPP
CITY TREASURER
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JILL WHITE

MEMORANDUM

TO: Caro City Council
FROM: City Manager Scott R. Czasak
DATE: Wednesday, May 14, 2025
RE: Agenda Item – 2025 Category B Application Resolution

Members of the Caro City Council,

As you know, during a previous Committee of the Whole meeting, the Council expressed a desire to do road repair work on Sherman Street. As such, I began to develop a plan of action to develop this project in such a way to attempt to secure Michigan Department of Transportation funding for the project to offset some of the costs.

This project was developed to fall within Category B of the Transportation Economic Development Fund grant program. As such, if the Council wishes to proceed with this application for grant funding a resolution is necessary to show Council's commitment to the project.

As developed, the projected cost of construction is \$517,275.00, of which the maximum grant the City can receive is \$250,000.00. Therefore, we would commit to the other \$267,275.00 of estimated construction costs, in addition to the projected \$263,901.00 of non-construction costs which are projected. Non-construction costs are not allowed to be covered by this grant opportunity.

This project would be projected to be done in the summer of 2026 when school is out in order to minimize disruption.

Options for motions are:

1. Motion to adopt Resolution 2025-03 to apply for an MDOT Transportation Economic Development Fund Category B grant as presented.
2. Motion to decline to apply for the grant.
3. Postpone action.
4. Take no action.

CITY OF CARO
RESOLUTION NO. 2025-3

A RESOLUTION TO ESTABLISH A REQUEST FOR FUNDING, DESIGNATE AN AGENT, ATTEST TO THE EXISTENCE OF FUNDS AND COMMIT TO IMPLEMENTING A MAINTENANCE PROGRAM FUNDED BY THE TRANSPORTATION ECONOMIC DEVELOPMENT FUND CATEGORY B PROGRAM FOR THE FOLLOWING IMPROVEMENTS:

HMA resurfacing and partial reconstruction of East Sherman Street (see attached map)

Minutes of a regular meeting of the Council of the City of Caro, Tuscola County, Michigan, held at City Hall, 317 S. State Street, in the City of Caro on May 19, 2025 at 6:30 p.m.

PRESENT: Council Members _____

ABSENT: Council Members _____

The following preamble and resolution were offered by Councilor: _____
and supported by Councilor: _____.

WHEREAS, the City of Caro is applying for \$250,000 in funding through MDOT from the Transportation Economic Development Category B Program to construct *HMA resurfacing and partial reconstruction of East Sherman Street*.

WHEREAS, MDOT requires a formal commitment from the public agency that will be receiving these funds and will be implementing and maintaining these infrastructure projects.

NOW, THEREFORE, BE IT RESOLVED THAT, the City has authorized Scott R. Czasak, City Manager, to act as agent on behalf of the City to request Transportation Economic Development Fund Category B Program funding, to act as the applicant's agent during the project development, and to sign a project agreement upon receipt of a funding award.

BE IT FURTHER RESOLVED THAT, the City attests to the existence of, and commits to, providing at least \$267,275.00 match towards participating project construction costs, and \$263,901.00 for non-participating construction costs. Also, all costs for design and construction engineering, permit fees, administration costs, and cost overruns.

BE IT FUTHER RESOLVED THAT, the City commits to owning, operating, funding and implementing a maintenance program over the design life of the facilities constructed with Transportation Economic Development Fund Category B Program funding.

YES: Council Members _____

NO: Council Members _____

ABSENT: Council Members _____

RESOLUTION DECLARED ADOPTED: _____
Rita Papp, City Clerk

CERTIFICATION

The forgoing resolution was certified at a regular meeting of the Council of the City of Caro held on May 19, 2025.

Rita Papp, City Clerk

City of Caro - E Sherman Street
Category B: Community Service Infrastructure Fund FY 2026
Preliminary Opinion of Probable Construction Cost
ROWE No. 16L0004
May 2025

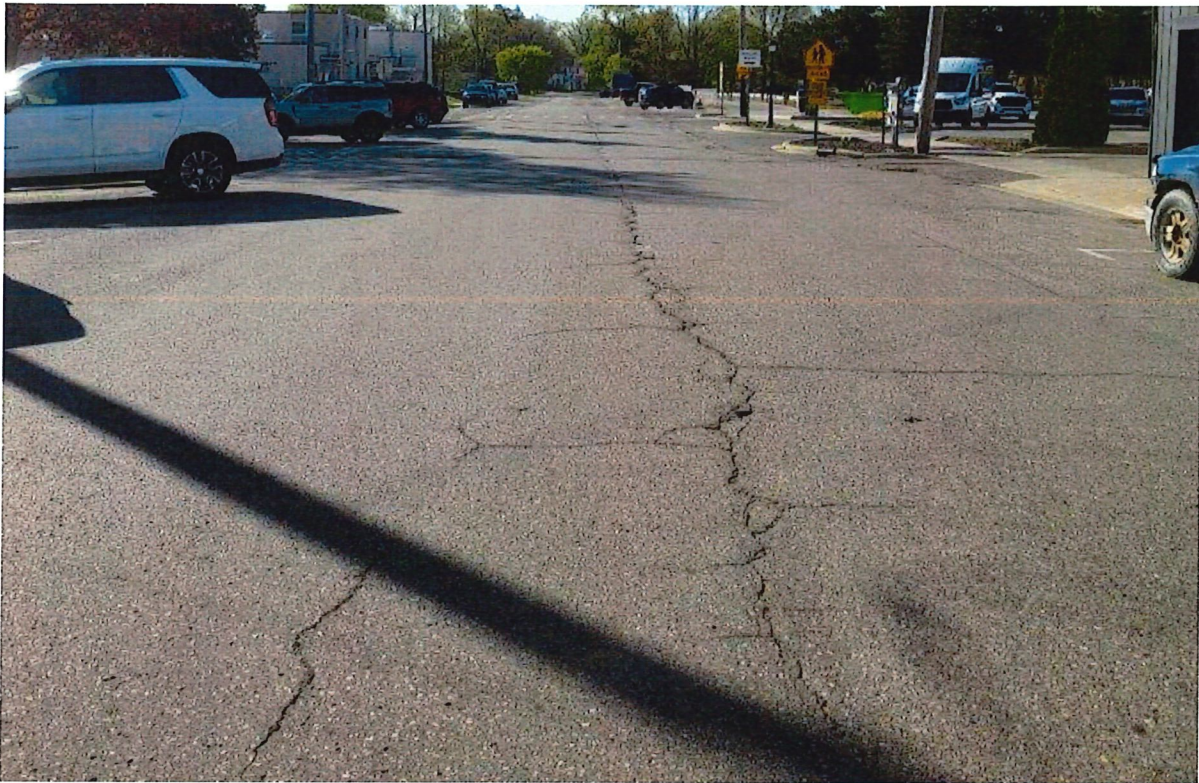
**ROWE PROFESSIONAL
SERVICES COMPANY**
**128 N. Saginaw
Lapeer, MI 48446**

WORK DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICE	AMOUNT
Roadway Work - Participating				
Traffic Control	1	LS	\$17,600.00	\$17,600.00
Cleanup and Restoration	8	Sta	\$1,320.00	\$10,560.00
Cold Mill Existing Pavement	3000	SYD	\$3.85	\$11,550.00
Remove Pavement or Sidewalk	3670	SYD	\$11.00	\$40,370.00
Grading	8	Sta	\$3,300.00	\$26,400.00
SESC and Permit	1	LS	\$5,500.00	\$5,500.00
Remove Drainage Structure	1	EA	\$550.00	\$550.00
Drainage Structure with Cover over Existing Sewer	5	EA	\$7,150.00	\$35,750.00
Drainage Structure with Cover	4	EA	\$4,950.00	\$19,800.00
Storm Sewer, 12 inch C-76	110	FT	\$99.00	\$10,890.00
Adjust Drainage Structure with new Cover	2	EA	\$1,650.00	\$3,300.00
8" Aggregate Base	1900	SYD	\$19.80	\$37,620.00
Curb and Gutter	1,500	FT	\$44.00	\$66,000.00
Curb and Gutter, Replacement	150	FT	\$66.00	\$9,900.00
Sidewalk, 4" (for ADA Ramps)	600	SFT	\$11.00	\$6,600.00
ADA Sidewalk Ramp, with ADA plate	600	SFT	\$27.50	\$16,500.00
6" Concrete Driveway	130	SYD	\$88.00	\$11,440.00
5" HMA Driveway with 6" agg base	140	SYD	\$66.00	\$9,240.00
2" HMA Pavement Top Course (4400 syds)	560	TON	\$115.50	\$64,680.00
3" HMA Pavement Leveling Course (1900 syds)	360	TON	\$121.00	\$43,560.00
Pavement Repair	50	SYD	\$88.00	\$4,400.00
Tree Removal and Clearing	1	LS	\$4,400.00	\$4,400.00
Sign Replacement	8	EA	\$330.00	\$2,640.00
Pavement Markings	1	LS	\$11,000.00	\$11,000.00
Sub Total				\$470,250.00
10% Mobilization				\$47,025.00
Street Total				\$517,275.00
Roadway Work - Non-Participating				
Audio-Video Construction Area Survey	1	LS	\$2,200.00	\$2,200.00
Sidewalk, 4"	3630	SFT	\$11.00	\$39,930.00
Sidewalk, 6"	100	SFT	\$13.20	\$1,320.00
Sidewalk, 8"	200	SFT	\$16.50	\$3,300.00
Sub Total				\$46,750.00
10% Mobilization				\$4,675.00
Street Total				\$51,425.00

Water main Work - Non-Participating				
8" PVC C909 water main	420	FT	\$132.00	\$55,440.00
8" PVC C900 water main - Directionally Drilled under Frank	40	FT	\$550.00	\$22,000.00
4" Gate Valve and Box	2	EA	\$3,850.00	\$7,700.00
8" Gate Valve and Box	2	EA	\$4,400.00	\$8,800.00
Connect to Existing Water Main	2	EA	\$6,600.00	\$13,200.00
Fire Hydrant Assembly	1	EA	\$7,700.00	\$7,700.00
1" Corporation and saddle + Curb Stop and Box	4	EA	\$1,650.00	\$6,600.00
1" HDPE Water Service from main to curb stop	60	FT	\$66.00	\$3,960.00
3/4" HDPE Water Service from curb stop to meter in house	4	EA	\$7,700.00	\$30,800.00
Water Main Abandon	1	LS	\$2,200.00	\$2,200.00
Testing and Disinfection	1	LS	\$4,400.00	\$4,400.00
Frank Street Pavement Repair	30	SYD	\$110.00	\$3,300.00
4" Sidewalk Replacement for Service Work	300	SFT	\$13.20	\$3,960.00
			Sub Total	\$170,060.00
			10% Mobilization	\$17,006.00
			Water Main Total	\$187,066.00
Sanitary Sewer Work - Non-Participating				
Manhole Replacement with new cover and concrete collar	3	EA	\$7,700.00	\$23,100.00
			Sub Total	\$23,100.00
			10% Mobilization	\$2,310.00
			Sanitary Sewer Total	\$25,410.00
Total Participating Construction				<u>\$517,275.00</u>
Total Non-Participating Construction				<u>\$263,901.00</u>
Total Construction				<u>\$781,176.00</u>

In providing opinions of probable construction cost, the Client understands that the Consultant has no control over the cost or availability of labor, equipment or materials, or over market conditions or the Contractors method of pricing and that the Consultants opinions of probable constructions costs are made on the basis of the Consultant's professional judgement and experience. The consultant makes no warranty, express or implied, that the bids or the negotiated costs of the work will not vary from the Consultant's opinion of probably construction cost.

CITY OF CARO
CATEGORY B: COMMUNITY SERVICE INFRASTRUCTURE FUND
STREET PICTURES



E SHERMAN STREET – AT M-81 LOOKING SOUTHEAST



E SHERMAN STREET – AT COURT STREET LOOKING SOUTHEAST

CITY OF CARO
CATEGORY B: COMMUNITY SERVICE INFRASTRUCTURE FUND
STREET PICTURES

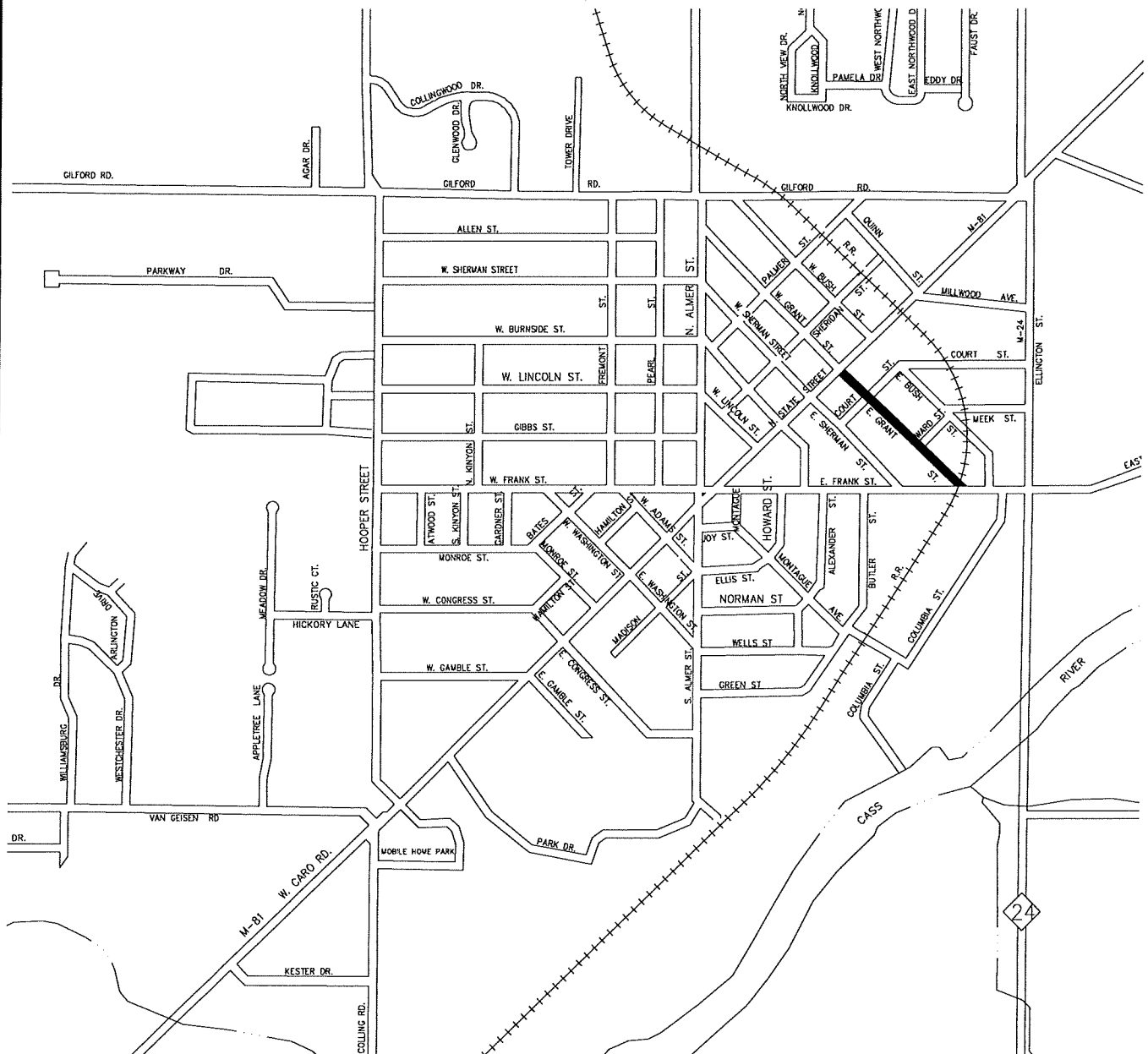


E SHERMAN STREET – MIDDLE LOOKING SOUTHEAST



E SHERMAN STREET - AT FRANK STREET LOOKING SOUTHEAST

TUSCOLA COUNTY, MICHIGAN



LOCATION MAP

PROPOSED PROJECT LOCATION



PREPARED FOR:
CITY OF CARO
PROPOSED PROJECT
LOCATION MAP



**ROWE PROFESSIONAL
SERVICES COMPANY**

128 N. Saginaw Street
Lapeer, MI 48446

PLAN NO.	16L0004
DATE:	MAY 2025
PROJECT MGR:	MCC
REVIEWER:	
SCALE: NONE	SHEET NO: 1 OF 1

CITY OF CARO

CITY MANAGER
SCOTT R. CZASAK
CITY CLERK
RITA PAPP
CITY TREASURER
TAMMY RIES
CITY ATTORNEY
LAURA GENOVICH

317 South State Street
Caro MI 48723
Phone 989-673-2226
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HEIDI PARKER
JILL WHITE

MEMORANDUM

TO: Caro City Council
FROM: City Manager Scott R. Czasak
DATE: Thursday, May 15, 2025
RE: Agenda Item – 2025 Sidewalk Construction Engineering Services

Members of the Caro City Council,

As you know, at the last Council meeting the Council instructed me to place the Construction Engineering services for the 2025 Sidewalk project out for bids. The service requested bids as City Policy requires by placing the bid in the newspaper along with on our website. Additionally, the bid was placed on BidNet.

At the bid opening, only one bid was received from ROWE Professional Services to provide Construction Engineering Services for the 2025 Sidewalk project for a bid amount of \$9,900.00. As this was the only bid received, and as construction work is expected to begin after Memorial Day it is recommended to accept the bid from ROWE Professional Services.

Options for motions are:

1. Motion to name ROWE Professional Services as the Construction Engineer for the 2025 Sidewalk project for the bid price of \$9,900.00 and instruct the City Manager to sign all documents to facilitate engineering work.
2. Instruct the City Manager to rebid.
3. Postpone action.
4. Take no action.



April 29, 2025

Mr. Scott Czasak, MPA, City Manager
City of Caro
317 South State Street
Caro, MI 48723

RE: 2025 Sidewalk Replacement Project – Additional Services Proposal
Engineering Services for Construction Assistance

Dear Mr. Czasak:

Per your request, ROWE Professional Services Company is pleased to submit a proposal to provide additional services to the original engineering contract for construction engineering services to assist the city with the construction phase of the proposed sidewalk replacement project. Based on our conversations, ROWE proposes the following scope of services and estimated fees for your consideration:

SCOPE OF SERVICES:

Construction Assistance –

- Coordinate execution of the contract between the City and the selected Contractor.
- Preparation, coordination, and attendance of a pre-construction meeting with the City and Contractor.
- Construction administration including review of shop drawings.
- Communication and coordination with Contractor to answer questions and provide clarifications for a successful project.
- Mark sidewalk removal locations.
- Field measure as-constructed quantities and log them to individual property worksheets for assessments as well as contractor payments.
- Prepare payment applications based on measured quantities. Proposal includes up to two (2) applications including a final.
- Generate and process change orders as required. Scope anticipates not more than one change order plus a final will be required.
- We have estimated sixty hours of construction assistance based on the above scope.

Proposed Clarifications –

1. Construction duration is anticipated to be 4 weeks.
2. Testing services (if desired) to be provided by third-party and will be contracted directly with the City.
3. Scope of services does not include site visits to monitor the work being performed as it is our understanding the DPW will monitor the work.

SINCE 1962

Mr. Scott Czasak, MPA, City Manager
April 29, 2025
Page 2

Proposed Fees –

ROWE proposes providing Construction Services as outlined above on an hourly basis with an estimated fee of \$9,900.00. We will invoice the City monthly based upon the work completed to date. Invoices shall be due and payable within thirty (30) days of each progress billing. This fee is inclusive of all costs as ROWE does not invoice separately for travel, reproductions, etc.

ROWE appreciates the opportunity to provide this proposal and is looking forward to continuing to assist the city with this project.

Please contact me in our Lapeer office at (810) 664-9411 if you have any questions.

If this proposal is acceptable, we will provide a Contract Amendment for your approval.

Sincerely,
ROWE Professional Services Company

Mike Carpenter

Digitally signed by Mike Carpenter
DN: C=US,
E=mcarpenter@rowepsc.com,
O=ROWE PSC, CN=Mike Carpenter
Date: 2025.04.29 17:17:05-04'00'

Michael C. Carpenter
Project Administrator

R:\Projects\2500025\Docs\Proposal and Contract\Construction\Const Services Proposal 2500025.docx

CITY OF CARO

CITY MANAGER
SCOTT CZASAK
CITY CLERK
RITA PAPP
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JILL WHITE

TO: City Council
FROM: Karen Snider – Mayor
SUBJECT: Mayor’s Report
DATE: May 19, 2025

The City Manager, Mayor and Clerk prepared the Council agenda for the May 19, 2025 council meeting.

On May 5, 2025 I attended the Ribbon Cutting Ceremony to celebrate the opening of A-List Massage & More. The event was hosted by the Caro Chamber of Commerce. The grand opening took place at 109 Montague Avenue.

I attended the Land Bank meeting that was held on May 5, 2025. They discussed the church and the reasons for the delay of the demolition. They are doing everything in their power to get the project completed.

I attended the City of Caro Groundbreaking ceremony located at the Caro Wastewater Treatment Plant at 724 Columbia Street on May 7, 2025. The ceremony was to represent the beginning of construction of the UV building at the facility. Once the building is complete, Caro will switch from chlorine gas-based sanitation to ultra violet (UV) light- based sanitation.

On May 12, 2025 I attended the Caro Rotary meeting. The program was arranged by Margo Hahn with Celine Hervert, a former exchange student, her husband Gatean and host parent Kathy Sauber. The presentation was amazing.

I attended the Planning Commission meeting on May 13, 2025.

The Caro Chamber of Commerce 35th Annual Cars and Crafts event will be held June 6-7, 2025. They are kicking Friday off with food concessions in the “food court” area between the courthouse and Continental Rental. Many fun events are planned and also the 35th Annual Car, Bike & Big Rig Show, DJ entertainment and numerous family activities. Sounds like a fantastic fun weekend. Can’t wait. Contact Caro Chamber of Commerce to get more information regarding the event.

I attended the Ribbon Cutting event on May 14, 2025 for Freeze Dried Treats & Eats. The new business is located at 183 N. State Street, Caro, MI.

I had the privilege of attending the Caro Chamber of Commerce Business After Hours also on May 14, 2025. The event was hosted by Goodwill Mid-Michigan in Caro.

There is a Caro Dam meeting on June 10, 2025 at 6:30 pm in the back room of the Brentwood restaurant. The event is being co-hosted by the Tuscola County Economic Development Corporation, EDC and the Great Lakes Fishery Commission.

CITY OF CARO

CITY MANAGER
SCOTT R. CZASAK
CITY CLERK
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JILL WHITE

MEMORANDUM

TO: Caro City Council
FROM: City Manager Scott R. Czasak
DATE: Wednesday, May 14, 2025
RE: City Manager's Report

Members of the Caro City Council,

As April showers have finally brought May flowers here in Caro it is exciting to roll forward with our summer schedule of activities, which begins in earnest on Wednesday, May 21, 2025 with the opening of the Splash Pad for the summer season. I hope to see everyone out there for the Summer Kick-Off which has developed into a tradition here in Caro. The revitalized disc golf course will be available for a round or two, as well as the rest of the recreation opportunities at not just Bieth, but all of our Parks here in Caro.

In addition to my usual attendance at Rotary, meetings with staff, residents, business interests and the like, I participated in the monthly progress meeting for the Wastewater Treatment Plant project. Things are moving along nicely with the project as most of the preliminary work is nearing completion and the heavy lifting can begin now that the weather has completely turned. We held the groundbreaking ceremony for the new UV Building on May 7th, and I am grateful to all who participated. Additionally, I attended a ribbon cutting for Freeze Dried Treats and Eats in downtown Caro, freeze dried items are something I have been exposed to in the past and am glad to see this specialty come to Caro.

For Council's information, I have received notice from the Tuscola Economic Development Corporation that they will be having a meeting regarding the Caro Dam on Tuesday, June 10, 2025, at 6:30 pm in the back hall of Brentwood. The notice indicated they would be going over the results of the study which was discussed at the last meeting held on this subject last year. Although this matter lies outside of the City's jurisdiction, it is still an important subject to be aware of, however, as this is the same night as a regularly scheduled Planning Commission meeting, I cannot currently guarantee my attendance.

Lastly, I would like to welcome aboard Jon Beaupre who is our new Part Time Code Enforcement Officer who started on May 7th. Jon has thrown himself into learning the Caro Ordinances and other aspects of the job, and will be going out on rounds with Fire Chief Heckroth to learn the job until he is out on his own. He has already identified a few potential issues and is eager to get to work.

As we end the month of May I would like to wish all a safe and happy Memorial Day and enjoy the unofficial kick-off of summer!

CITY OF CARO

CITY MANAGER
SCOTT CZASAK
CITY CLERK
RITA PAPP
CITY TREASURER
TAMMY RIES
CITY ATTORNEY
LAURA GENOVICH

317 South State Street
Caro MI 48723
Phone 989-673-2226
Fax 989-673-7310
Website www.carocity.net

MAYOR
KAREN SNIDER
CITY COUNCIL
EMILY CAMPBELL
GREGORY HUTCHISON
CHARLOTTE KISH
DOREEN OEDY
HEIDI PARKER
JILL WHITE

TO: City Council/City Manager
FROM: Rita Papp – City Clerk
SUBJECT: Clerk's Report
DATE: May 19, 2025

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- Posted vacancy for Parks & Recreation Committee.
 - Posted vacancy for Planning Commission.
 - Seasonal Workers for 2025. All seasonals have been hired. One is starting May 5, 2025 and three are starting June 16, 2025.
 - Working with Michigan Works Youth Work Experience Program to secure one individual to assist DDA Assistant and Parks & Recreation for 12 weeks in the summer.
 - Attended Tuscola County Clerks Association Meeting, May 8, 2025.
 - Posted 2025 Sidewalk Engineering bid & attended bid opening, May 15, 2025.
 - Attended the Budget Workshop meetings, May 12 & 15, 2025.
 - Attended DDA Meeting, May 14, 2025
 - Registered for MAMC Summer Conference, June 4-6, 2025.
 - Received confirmation that Tuscola County will not have an August election in 2025.

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317 South State Street
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Phone 989-673-7671
Fax 989-673-7310
Website www.carocity.net

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TO: City Council
City Manager – Scott Czasak
FROM: Tammy Ries, Treasurer
SUBJECT: Treasurer’s Report
DATE: 5/15/2025/2025

This month, I attended Institute for Michigan Municipal Treasurer’s Association in Mt Pleasant. It was a great learning opportunity as well as an opportunity to meet other treasurers from around the state and share ideas.

Work has continued on the budget. In addition to budgeting, the following tasks have been completed:

- Reconciled Bank Accounts
- Reconciled Investment Accounts
- Prepared Financial Statements and Reports
- Completed Journal Entries for interest, bank fees, and various other financial transactions
- Assisted at the Front Desk during lunches and vacations, ensuring smooth operations
- Assisted Residents with a variety of questions and concerns, providing timely and accurate information